

Pre-employment application

Education First Inc is an equal opportunity employer and will consider all applications for employment without regard to their race, sex, age, color, religion, national origin, veteran status, or any disability as provided in the American with disabilities act.

The receipt of this application does not imply that the applicant will be employed. Application will not be consider until all questions are answered accurately.

Date: ___/___/___

Personal:

Name of applicant: _____
Last
First
Middle

Address: _____
Street Address
City
State
Zip Code

Phone Number: (____) _____

In case of emergency, who may we contact?

Name of person	Home phone number	Work Number	Relationship
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References: (Person(s) may not be related to you)

1. _____

Name of person	Home number	Position	Work number	How long known
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2. _____

Name of person	Home number	Position	Work number	How long known
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3. _____

Name of person	Home number	Position	Work number	How long known
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Are you a US citizen or do you have the legal right to be employed in the Us? Yes ___ No ___

Social Security Number _____ Are you over 18 years old? _____

Have you ever been discharged by any company or school? _____ If yes, please state name of company and reason for discharge. _____

Have you ever been convicted of a crime other than a minor traffic violation? _____

If yes, explain. _____

Have you ever been convicted for any felony, child molestation or child abuse or neglect? _____





If yes, explain. _____

Note: A conviction will not necessarily disqualify you from employment.

Last physical exam date: _____ Last TB test date _____

Do you have any physical condition that may restrict your performance of the job you are applying for? _____

Please specify your site preference for employment. If you would consider working for any of Education First Inc sites, please mark them all.

 <small>INTERNATIONAL ACADEMY</small> <small>"Quality Education Carefully Crafted"</small>	 <small>PINES WEST ACADEMY</small> <small>"A Developmental Learning Center"</small>	 <small>V.I.P KIDS</small> <small>BRINGING A BRIGHT FUTURE</small>	 <small>Bright Minds</small> <small>International Academy</small>
First Steps Int'l Academy Weston	Pines West Academy Pembroke Pines	VIP Kids Preschool Weston	Bright Minds Int'l Academy Tamarac

Yes: _____

Yes: _____

Yes: _____

Yes: _____

Job Expectations

Salary expected: \$ _____ per hour Temporary _____ Permanent _____

Position Desired: _____ Aide _____ Teacher (Education degree, CDA or equivalent)

Age group preference: (check one or more)

___ Infants ___ 1 yr. olds ___ 2 yr. olds ___ 3 yr. olds ___ Pre-K ___ After school

___ Part time ___ Full time ___ Temporary or Summer Employment?

Working hours preferred: _____ to _____ Total hours per day _____

Date Available to start: _____

Have you ever applied to our company before? Yes ___ No ___

Have you ever worked for our company before? Yes ___ No ___

If you answer Yes to any of the above please explain when and where:

Are you working right now? _____ if yes, where? _____

Would you be working in any other business or job? _____ if yes, where? _____

How did you learn of our company / position? _____

Please specify if there are any days you would be unable or unwilling to work:

Reliability:

Would you be able to perform all tasks required by the position you are applying for? _____

If No please explain: _____

Have you filed any type of claim against any of your employers? _____

If Yes Explain: _____

Will you abide by the safety rules of this company? ___ Yes ___ No

How many days of work have you missed in the last year? _____

How many times have you been late for work in the last year? _____

Educational Background:

1. _____

High School	City/State	Dates Attended	Last grade completed
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2. _____

College/University	City/State	Dates Attended	Field of study/degrees earned
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3. _____

Post Graduate School	City/State	Dates Attended	Field of study/degrees earned
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4. _____

Vocational or other	City/State	Dates Attended	Field of study/Certificate earned
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Work Experience: (Please start with most recent employer)

1. _____

Name of Company/School	City/State	Phone Number	Supervisors Name
Your Position	Salary: Start/End	Employment Dates	Reason for leaving
2. _____

Name of Company/School	City/State	Phone Number	Supervisors Name
Your Position	Salary: Start/End	Employment Dates	Reason for leaving

3. _____

Name of Company/School	City/State	Phone Number	Supervisors Name
Your Position	Salary: Start/End	Employment Dates	Reason for leaving

4. _____

Name of Company/School	City/State	Phone Number	Supervisors Name
Your Position	Salary: Start/End	Employment Dates	Reason for leaving

Licenses, certificates, or credentials, such as CDA, qualifying you for employment?

Special skills or talents which you may care to list:

Languages spoken Fluently _____ Written _____

Swimming Instruction _____ Gymnastics _____

Musical Instruments _____ Art _____

Type _____ Words per minute _____

Computer or word processing experience or training? _____

Others _____

May we contact your former or present employers for references: ___ yes ___ no

Please describe why you are interested in working for our company:

I certify that my answers are true and correct without any omissions whatsoever. I understand that if I am employed, any omission, or false misleading information made on this application or during interviews would conduct to grounds for immediate discharge of my employment. I authorize Education First Inc to contact any company or individuals to investigate my employment history, character and qualifications and give complete permission for their revealing any information they wish to complete their investigation process. I hereby waive my rights to bring any cause of actions against any individuals for defamation invasion of privacy or any other statement as result of this investigation.

 Applicant's Signature Date

Company use only:

Interviewed by: _____ Date: _____

Comments: _____
